

Prospective Clients: **GETTING STARTED**



5 Easy Steps to Having Your Property Personally Managed By the Professional Team at Griswold Real Estate Management

Step #1: Review our website and our qualifications.

Please review our website at your leisure. You will find a great deal of useful information throughout. Under our “About” tab, you will have the opportunity to learn a handful about our company. You will find our mission statement, our accreditations, our executive bios, and more. Additionally, under our “Management Services” tab, you will have the chance to familiarize yourself with our policies and procedures.

Most importantly, we urge you to review our “Management Checklist” (“Management Services” → “Management Checklist”) and compare your current property management firm with ours. If your firm doesn’t match up and “make the cut” then . . .

Step #2: Call us TODAY to discuss your property.

Please call our corporate office at (888) 606-0617. We’d be happy to discuss your property and your goals for it. We recognize and respect the fact that rental property is a huge investment and in order for us to prepare a customized proposal, we have to understand your needs.

Step #3: “Meet & Greet”

If possible, we’d love to meet you at your property and take a tour.

Step #4: The Proposal

After we’ve discussed your property and its needs in greater detail and have hopefully been able to take an in-person tour of the property, we will be prepared to compile a proposal designed specifically for your property. This proposal will specify the services we will provide to you as well as our fees.

Step #5: Signing the Management Agreement

After reviewing the proposal, please let us know if you have any questions. If you are ready to move forward, please contact us at (888) 606-0617. We’d be happy to draw up a Property Management Agreement and move forward in making owning rental property and the rental process a lot easier for you.